

PUBLIC SAFETY COMMITTEE

March 26, 2012

5:30 p.m.

Courthouse

MINUTES:

MEMBERS PRESENT:

Commissioner Trey Gooch
Commissioner Robert Peay
Commissioner Jeff Phillips
Commissioner Tiffany Phillips
Commissioner Doug Shafer
Commissioner Matt Young
Commissioner Gary Farley, C

OTHERS PRESENT:

Ernest Burgess Robert Arnold
Dan Goode Mike Nunley
Larry Farley Monique Tillage
Bernard Salandy Michael Gregory
Randy Garrett Lynn Duke
Tim Hooker Virgil Gammon
Joe Russell Jimmy Pitts
Becky Shelton

Chairman Farley presided and called the meeting to order at 5:30 p.m. with all members being present at that time.

MINUTES:

"Commissioner T. Phillips moved, seconded by Commissioner J. Phillips, to approve the minutes of the last meeting as mailed. This motion passed unanimously by acclamation."

OSHA REPORT:

Dan Goode presented the OSHA report for the use and information of the Committee. Following discussion,

"Commissioner J. Phillips moved, seconded by Commissioner T. Phillips, to approve the OSHA report as presented. This motion passed unanimously by acclamation."

EMERGENCY MANAGEMENT AGENCY REPORT:

Tim Hooker presented the Emergency Management Agency report for the use and information of the Committee. Commissioner Young brought up staffing concerns regarding volunteer resources at emergency situations. Following discussion,

"Commissioner T. Phillips moved, seconded by Commissioner J. Phillips, to approve the Emergency Management Agency report as presented. This motion passed unanimously by acclamation."

Mr. Hooker next presented a proposed budget amendment of \$305,454 increasing Account #101-47235 (Homeland Security) and Account #101-54430-790 (Other Equipment) advising the 2011 Homeland Security grant has been awarded and the amendment budgets the revenue to be received and related expenditures. Following discussion,

"Commissioner Peay moved, seconded by Commissioner Shafer, to approve the budget amendment of \$305,454 increasing Account #101-47235 (Homeland Security) and Account #101-54430-790 (Other Equipment). This motion passed unanimously by roll call vote."

COUNTY FIRE/RESCUE DEPARTMENT:

Larry Farley presented the County Fire/Rescue Department report for the use and information of the Committee. Following discussion,

"Commissioner J. Phillips moved, seconded by Commissioner Gooch, to approve the County Fire/Rescue Department report as presented. This motion passed unanimously by acclamation."

CORRECTIONAL WORK CENTER REPORT:

Bernard Salandy presented the Correctional Work Center report for the use and information of the Committee. Following discussion,

"Commissioner Peay moved, seconded by Commissioner T. Phillips, to approve the Correctional Work Center report as presented. This motion passed unanimously by acclamation."

PAWS REPORT:

Michael Gregory presented the PAWS report for the use and information of the Committee. Following discussion,

"Commissioner T. Phillips moved, seconded by Commissioner Young, to approve the PAWS report as presented. This motion passed unanimously by acclamation."

DOMESTIC VIOLENCE REPORT:

Monique Tillage, the Domestic Violence Coordinator, presented the Domestic Violence report for the use and information of the Committee. Following discussion,

"Commissioner Peay moved, seconded by Commissioner T. Phillips, to approve the Domestic Violence report as presented. This motion passed unanimously by acclamation."

Ms. Tillage next presented her proposed 12/13 budget advising it is approximately \$18,000 less than the prior budget mainly due to the insurance line item. The Domestic Violence budget is funded from offender fees and the STOP grant. Following discussion,

"Commissioner Shafer moved, seconded by Commissioner T. Phillips, to approve the 12/13 Domestic Violence budget as presented and forward the same to the Budget Committee. This motion passed unanimously by acclamation."

DRUG COURT REPORT:

Mary Schneider presented the Drug Court report for the use and information of the Committee. Following discussion,

"Commissioner Shafer moved, seconded by Commissioner Gooch, to approve the Drug Court report as presented. This motion passed unanimously by acclamation."

Ms. Schneider next presented her proposed 12/13 budget advising the revenue is approximated and iffy as she has not heard from any of the grants she has applied for. Ms. Schneider advised the budget includes an increase for K. Haskell from \$16 per hour to \$20. The budget includes an \$11,000 increase due to licensure with the State and a new copy machine. The budget includes \$80,000 from the General Fund. Mayor Burgess advised more definite information on revenues will be obtained in the budget process. Following discussion,

"Commissioner Peay moved, seconded by Commissioner J. Phillips, to approve the Drug Court 12/13 budget as presented contingent on funding as anticipated. This motion passed unanimously by acclamation."

AMBULANCE SERVICE REPORT:

Mike Nunley presented the Ambulance Service report for the use and information of the Committee. Following discussion,

"Commissioner J. Phillips moved, seconded by Commissioner Gooch, to approve the Ambulance Service report as presented. This

motion passed unanimously by acclamation."

Mr. Nunley next presented his proposed 12/13 budget advising it is approximately \$160,000 over the current budget. Line 399 is increased due to the collection service doing so well. Mayor Burgess advised the budget as presented includes some things he will not be recommending. Mayor Burgess advised the budget down to Line Item 708 he agrees with. However, he is not recommending anything for new ambulances, is reducing Line 708 from \$23,000 to \$15,000 and reducing Line 735 from \$74,818 to \$60,000. Revenue of \$6,219,700 is anticipated. Mr. Nunley advised if no new ambulances are received then the money for radios can be taken out. Mayor Burgess' recommended budget is \$10,644,000. Following discussion,

"Commissioner Shafer moved, seconded by Commissioner Peay, to accept the County Mayor's recommended Ambulance Service budget of \$10,644,000 and look later as to purchase of additional ambulances. This motion passed unanimously by acclamation."

JUVENILE DETENTION REPORT:

Lynn Duke presented the Juvenile Detention report for the use and information of the Committee. Following review,

"Commissioner T. Phillips moved, seconded by Commissioner Gooch, to approve the Juvenile Detention report as presented. This motion passed unanimously by acclamation."

Ms. Duke next presented her proposed 12/13 budget which is \$51,000 over the current budget. Mayor Burgess advised he was in agreement with the request. Following discussion,

"Commissioner J. Phillips moved, seconded by Commissioner T. Phillips, to approve the Juvenile Detention 12/13 budget as presented. This motion passed unanimously by acclamation."

SHERIFF'S DEPARTMENT REPORT:

Robert Arnold and Joe Russell next presented proposed budget amendments of (1) \$5,097 increase to Account #44570 (Donations/Contrib) with \$4,392 to Account #54110-399 (Other Contracts) and \$705 to Account #54110-499 (Other Supplies); (2) \$3,331 increase to Account #44130 (Sale of Materials) with \$1,705 to Account #54110-399 (Other Contracts), \$1,407 to Account #54110-435 (Other Supplies) and \$219 to Account #54210-435 (Office Supplies); (3) \$2,125 increase to Account #48130 (Contrib/Gov.Agen.) and Account #54110-196 (Inservice Train); (4) \$5,549 increase to Account #44145 (Sale of Rec.Mat) with \$2,390 to Account #54210-335 (R/M of Bldg), \$3,037 to Account #54110-716 (LE Equip) and \$122 to Account #54210-421 (Food Prep Sup); (5) \$2,500 from Account #54110-187 (Sher. Overtime) to Account #54160-187 (SOR Overtime), \$155 from Account #54110-201 (Sher.DeptSS) to Account #54160-201 (SOR SS), \$36 from Account #54110-212 (Sher.Dept.Med) to Account #54160-212 (SOR Medicare) and \$316 from Account #54110-204 (Sher.Dept. Retire) to Account #54160-204 (SOR Retirement); (6) \$150,000 from Account #101-39000 (Undesig. Funds) to Account #54110-425 (Gasoline); (7) \$200,000 from Account #101-39000 (Undesig. Funds) to Account #54210-422 (Food/Inmates); (8) \$55,000 from Account #101-39000 (Undesig. Funds) to Account #54110-307 (Communications); (9) \$10,000 from Account #54210-399 (Other Cont. Serv) to Account #54210-354 (Prisoner Transport); (10) \$20,000 from Account #54110-338 (R.M. Vehicles) to Account #54110-453 (Vehicle Parts); (11) \$10,000 from Account #54210-717 (Maint. Equip) to Account #54210-335 (R/M Bldg) and \$6,000 from Account #122-54150-718 (Vehicles) to Account #122-54150-196 (Inservice). As to the requests from unappropriated funds, Commissioner Peay advised the Budget Committee will want to see what monies may be available in the miscellaneous line items. Sheriff Arnold advised the prior budget as to food was based on 600 inmates and they currently have 857. Mr.

Russell advised he thought the Sheriff's Department may have up to \$600,000 to turn back in at the end of the fiscal year which would replenish this request from unappropriated. Following discussion,

"Commissioner J. Phillips moved, seconded by Commissioner Young, to approve the budget amendments as presented. This motion was withdrawn."

"Commissioner Shafer moved, seconded by Commissioner T. Phillips, to approve all budget amendments except #6, #7 and #8 and to take those individually. Accordingly, the following budget amendments were approved unanimously by roll call vote: (1) \$5,097 increase to Account #44570 (Donations/Contrib) with \$4,392 to Account #54110-399 (Other Contracts) and \$705 to Account #54110-499 (Other Supplies); (2) \$3,331 increase to Account #44130 (Sale of Materials) with \$1,705 to Account #54110-399 (Other Contracts), \$1,407 to Account #54110-435 (Other Supplies) and \$219 to Account #54210-435 (Office Supplies); (3) \$2,125 increase to Account #48130 (Contrib/Gov.Agen.) and Account #54110-196 (Inservice Train); (4) \$5,549 increase to Account #44145 (Sale of Rec.Mat) with \$2,390 to Account #54210-335 (R/M of Bldg), \$3,037 to Account #54110-716 (LE Equip) and \$122 to Account #54210-421 (Food Prep Sup); (5) \$2,500 from Account #54110-187 (Sher. Overtime) to Account #54160-187 (SOR Overtime), \$155 from Account #54110-201 (Sher.DeptSS) to Account #54160-201 (SOR SS), \$36 from Account #54110-212 (Sher.Dept.Med) to Account #54160-212 (SOR Medicare) and \$316 from Account #54110-204 (Sher.Dept. Retire) to Account #54160-204 (SOR Retirement); (9) \$10,000 from Account #54210-399 (Other Cont. Serv) to Account #54210-354 (Prisoner Transport); (10) \$20,000 from Account #54110-338 (R.M. Vehicles) to Account #54110-453 (Vehicle Parts); (11) \$10,000 from Account #54210-717 (Maint. Equip) to Account #54210-335 (R/M Bldg) and \$6,000 from Account #122-54150-718 (Vehicles) to Account #122-54150-196 (Inservice)."

Mayor Burgess advised the Committee budget amendment #6 as to gas and #7 as to food appeared in order. Following discussion,

"Commissioner Peay moved, seconded by Commissioner Young, to approve budget amendment (6) \$150,000 from Account #101-39000 (Undesig. Funds) to Account #54110-425 (Gasoline) and budget amendment (7) \$200,000 from Account #101-39000 (Undesig. Funds) to Account #54210-422 (Food/Inmates). This motion passed by roll call vote with Commissioner Shafer voting "no"."

Virgil Gammon of the Sheriff's Department advised as to budget amendment (8) for \$55,000 this money was needed for blackberries and I-pads which were bought mid-year. The need was caused by changing service providers. Additionally, they are in the process of getting out push to talk phones for use during the tornado season. The Committee was advised some of these are reoccurring costs and some are for new technology. Commissioner Shafer advised this request was 42% of the entire current communications budget. Commissioner Peay advised if an expense is over the budget then normally the Committee is asked to appropriate funds first and this request needed to come from within the current budget. Following discussion,

"Commissioner Peay moved, seconded by Commissioner Shafer, to forward budget amendment (8) \$55,000 from Account #101-39000 (Undesig. Funds) to Account #54110-307 (Communications) to the Budget Committee with a positive recommendation with the Sheriff's Office to work with the Finance Director to fund the same from within the current budget. This motion passed unanimously by roll call vote."

The Committee was next provided a copy of an inmate population analysis.

The Committee was next provided a draft of a jail staffing

analysis prepared by CTAS.

The Committee was next provided the line item reports for its use and information. Following discussion,

"Commissioner Young moved, seconded by Commissioner Gooch, to approve the line item reports as presented. This motion passed unanimously by acclamation."

The next item of discussion was the three position changes presented last month. Sheriff Arnold advised the way the budget was done last year the Committee has to change salaries and the Sheriff cannot unilaterally make changes. Commissioner J. Phillips reminded the Committee he had concerns that a person was being promoted and not the position and he had ask about new job duties and those type of questions with the Sheriff to bring new job responsibilities versus old responsibilities. Sheriff Arnold advised, with HR Director Stephenson confirming, that the Correctional Work Center has a TAC Officer at Pay Grade 7 and it was evidently an oversight in the budget preparation that this position was not a Pay Grade 7. Ms. Stephenson advised this is a very secure position and is to have an alternate if the TAC Officer is out and at the Correctional Work Center the alternate is a Pay Grade 4 and the TAC Officer is Pay Grade 7. The TAC Officer position requires four days of training per year. The new job description is in line with the TBI specs. Mr. Russell advised an increase to Pay Grade 7 for this position would cost \$23,000 for the rest of this fiscal year. Following discussion,

"Commissioner J. Phillips moved, seconded by Commissioner Shafer, to approve the change to Pay Grade 7, Step 1 for Position #1445, TAC Officer, and forward the same to the Budget Committee. This motion passed by roll call vote with Commissioner Peay voting "no".

Commissioner Peay advised he did not think pay increases should be looked at until the new budget. Commissioner J. Phillips disagreed as to the TAC Officer position as this was an oversight and needed to be corrected. Sheriff Arnold advised the position in Warrants under consideration is a Corporal acting as Sergeant and needed to be paid for the added responsibilities and liabilities. Sheriff Arnold advised the positions in question are already doing the job so they should be paid appropriately and the money is in the budget to pay for the remainder of this fiscal year.

Commissioner Peay advised the person could be put in the position but advised the money is contingent on Commission approval. Ms. Stephenson recommended not doing that and that job descriptions have a catch phrase of performing such other duties.

"Commissioner Peay moved, seconded by Commissioner Shafer, to not look at pay increases until the new budget as to the Warrants and Booking positions. This motion failed by roll call vote with Commissioners Peay and Shafer voting "yes" and Commissioners Gooch, J. Phillips, T. Phillips, Young and Farley voting "no".

"Commissioner Young moved, seconded by Commissioner Gooch, to approve the promotions for Isis McCullough, Position #2000 Inventory & Warehouse Control from Corporal Pay Grade 6 @ \$29,850 to Sergeant Pay Grade 7 @ \$39,060 and increase employee Whit Davis, Position #1427C Civil Warrants Officer from Corporal Pay Grade 6 @ \$47,760 to Sergeant Pay Grade 7 @ \$51,680 all effective in the current budget and forward the same to the Budget Committee. This motion passed by roll call vote with Commissioners Gooch, J. Phillips, T. Phillips, Young and Farley voting "yes" and Commissioners Peay and Shafer voting "no".

The Committee was next provided copies of commendations for the month.

The next regular meeting of the Public Safety Committee will be held April 19, 2012 at 5:00 p.m. with all regular reports to be on a consent agenda. If any department has a budget amendment to present that Department Head will need to be present. Otherwise, the Department Head does not have to attend. The Sheriff's 12/13 proposed budget will be reviewed.

Commissioner Young inquired if HR Director Stephenson handled all HR for the County. Ms. Stephenson advised she does not handle the Sheriff's Department, Highway Department and not all of the Ambulance Service. Chairman Farley advised the Ambulance Service is specialized with certain requirements and the Ambulance Director works for the County Mayor and he thought this was the Mayor's call. Mayor Burgess advised the discussion was not based on factual information and needed to be before the Steering Committee. Additionally, Mayor Burgess advised improvements have been made in the Ambulance Service overhead over the last few years.

There appearing to be no further business to come before the Committee, Chairman Farley declared the meeting adjourned at 8:43 p.m.

GARY FARLEY, Chairman